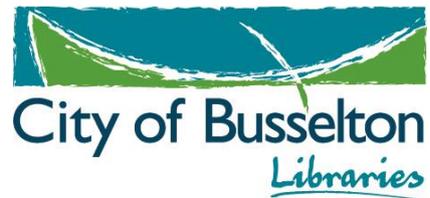


Book Club Sets Information



Welcome to this special book club set of books. The following questions and answers will help you use our library book club sets.

What are book club sets?

The sets contain multiple copies of selected titles and each book set is contained in a carry bag. The minimum number of books in each set is 5, but varies up to a maximum of 12. Where available, Reading Notes containing information about the book and the author are included with each set for use by book clubs. Attached to the outside of the bag is a laminated card that displays the book cover, a summary of the book and also the quantity of books within the set.

Can I view the titles in the collection?

You can browse and reserve available titles via the [library catalogue](#).

How can my club access the sets?

To borrow a set, your club must be a registered member of the Busselton or Dunsborough library. Your club will be issued with a book club library membership card. Book clubs can share this membership card amongst their club and must be used to borrow sets at the library. The book club sets must be borrowed as a total set.

How do we get our membership card?

This must be organised at either the Dunsborough or Busselton library in person. We require two members of the club to be willing to give their details as book club contacts and one person to sign and accept the "conditions of use" on behalf of the club.

What is the loan period for book club sets?

The loan period for book club sets is 6 weeks. This means the new book set can be collected and issued prior to the next meeting.

How can our club know who has each book?

When your book sets are issued at the self-check station you will notice there is only one item printed out. This will state the title of the book and the number of books in the set. Some book clubs like to have a record of who has each book within the set to help with follow up of individual books and this can easily be recorded. Each book has a barcode inside the front cover beginning with AL205... Each number is

unique and you can use this to record which book club member has each book. i.e. AL20500537985B given to Joe Blogs. If it makes it a bit easier you can just record the last 3 digits before the B i.e. ...985B given to Joe Blogs.

Can I reserve a title for my book club?

Yes - library staff can help you do this or you can reserve titles online via the [library catalogue](#).

How do we return the book sets?

The books must be returned as a set, including the Reading Notes if present. The complete set can be returned to either the Busselton or Dunsborough library during opening hours. If returning at Busselton, the bag will not fit through the regular returns chute! Please give the bag to a staff member in the library.

What happens if a book from the set is lost or damaged?

As per the conditions of use, the book club as a group are financially responsible for the books (not just the person whose name is on the card!). If the damage is minor, the library will repair it where possible. If the damage is major, there may be a charge for the book. If the book is lost, then the book club will need to pay for the book. It is up to each book club to decide how they will manage this.

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Happy Reading!